

How To Access and Use the Just Serve.Org Website

Thank you for your interest in utilizing the JustServe.Org website for help in selecting volunteer opportunities. Listed are the steps necessary to open and select an entity to provide service for.

- 1. On your particular search engine type in justserve.org.*
- 2. Sign in to the site by providing a user name and password*
- 3. Under the sign in, register dialog boxes, note the "Need an account? Register Now" prompt. Click on the Register Now portion . You will be taken to an information dialogue box. Fill out the requested information. Check "X" in the box next to the "By clicking this box" prompt.*
- 4. Click on the Create Account dialogue box. You will receive an email message "Check your email." You will need to verify your email address before you can register for a project. Click on "Resend verification email."*
- 5. Click on link in email to verify account. You will then be redirected to JustServe to sign in.*
- 6. After signing in, a Title page will appear. At the bottom of the Title page, there is a search box. Enter City, State and zip code information and then click on the blue search button. Use "Advanced Search" prompt which will enable you to select a search radius from your location in increments of 5 miles. This will simplify your search to a reasonable distance from your location.*
- 7. Click on "Search" after following the previous steps.*
- 8. A menu of the registered volunteer organizations will appear.*
- 9. Scroll the list to determine those entities of interest to further search. Click on your selected organization.*
- 10. The organization site will appear with detailed information of needed volunteer projects.*
- 11. Contact the person listed under "Contact person" by phone or email*
- 12. Discuss details of project with contact person. If the project is appropriate for a Scout service project, then the efforts can easily be coordinated with all involved parties for implementation.*